

# MESHAYLA KEMP

CERTIFIED EDUCATION PROFESSIONAL

## CONTACT

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## PROFILE

Dynamic and goal-oriented professional with a knack for fostering a positive and collaborative environment for students, families, and staff. Sophisticated in communicating and collaborating effectively by relying on excellent interpersonal skills, high-level emotional intelligence, and solid expertise in employee relations.

## SKILLS

- EXCELLENT WRITTEN AND VERBAL COMMUNICATION SKILLS
- INSTRUCTION AND TRAINING
- DATA ANALYSIS
- WEB DESIGN & CONTENT CREATION
- EMPLOYEE RELATIONS
- TEAMWORK AND COLLABORATION
- ENSURE COMPLIANCE

## EXPERIENCE

### 4<sup>th</sup> Grade ELA & SS Teacher

2020-2021, Tyler ISD- Jones Elementary

- Collaborated with administrators on classroom policies, campus literacy objectives, school-wide AVID strategies, classroom management strategies and discipline.
- Built positive relationships with parents to involve families in the educational process.
- Drove student learning by building relationships, establishing clear classroom plans and group objectives, as well as actionable strategies to achieve each goal.
- Designed and Facilitated a campus-wide professional development training at Jones Elementary over AVID instructional practices.

### 7<sup>th</sup> Grade Team Lead, Avid Excel & ESL Teacher, Student Council Sponsor

2015-2020, Tyler ISD- Boulter Middle School

- Coordinated and managed grade level team activities, meetings and events such as: field trips, parent conferences, grade-level functions, and vertical articulation activities.
- Conducted walk-throughs to monitor individual teacher instruction and progress, and align instruction throughout the grade level.
- Served as the Student Council Advisor from 2018-2020, by guiding student council members in developing effective campaigns, facilitating spirit weeks, fund-raisers, and dances.
- facilitated professional development to teachers over AVID strategies to incorporate in their classroom.

## ACCOMPLISHMENTS

-Tyler ISD Foundation- Grants for Great Ideas 2020-2021 Recipient- "Cross Town Connections"

Grant Spotlight Presenter- Recognized for an exceptional grant and will present at the Tyler ISD Foundation's 30th Anniversary Celebration.

-Tyler ISD Foundation- Grants for Great Ideas 2019-2020 Recipient- "In the Know"-

-Served on the 2020 Curriculum Management Team for Tyler ISD

-Planned and facilitated a district-wide professional development session for Tyler ISD's T3 (Teachers Teaching Teachers) over

### Document Execution Specialist

2011-2013, Nationstar Mortgage, Lewisville, TX

- Licensed notary public that served as an official witness during the signing of important legal documents.
- Negotiated opportunities to shorten timeline, drive performance, or minimize loss.

priority TEK standards for the 2021 STAAR test.

-Maintained attorney communication via phone, email, and systems: Fortracs, Lenstar, and LPS.

-Maintained a portfolio of over 700 accounts, special projects, and reports required by investors.

-Ensured compliance with all state and investor requirements.

-Worked closely with senior-level management on the Employee Relations Committee to identify workplace issues, measure employee satisfaction, and provide support and input.

## EDUCATION

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### Master of Education- Ed. Tech

Texas A&M University - Commerce

08/2015

### Master of Business Administration

Texas A&M University - Commerce

12/2014

### Bachelor of Business Administration

Stephen F. Austin State University

08/201